



DEPARTMENT OF THE ARMY
UNITED STATES ARMY EUROPE
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65205 WIESBADEN
GERMANY

AEPE-CD

21 October 2015

MEMORANDUM FOR WHOM IT MAY CONCERN

SUBJECT: Credential Supporting NATO SOFA Status for Germany-based Contractor Employees

1. References:

- a. Army in Europe Regulation 600-700 (Identification Cards and Individual Logistic Support), 4 Feb 2010
- b. Army in Europe Regulation 715-9 (Contractor Personnel in Germany—Technical Expert, Troop Care, and Analytical Support Personnel), 10 Sep 2009

2. Reference 1.a., Chapter 7, provides policy and procedures for issuing Common Access Cards (CACs) and implementing the individual logistic support (ILS) privileges available to contractor personnel under the Supplementary Agreement to the NATO Status of Forces Agreement (SOFA). Reference 1.b. establishes procedures for approval of contractor personnel for NATO SOFA status in Germany as Technical Expert, Troop Care, and Analytical Support Personnel.

3. The appropriate credential for contractor employees approved for NATO SOFA status in Germany IAW references 1.a. and 1.b. is the OCONUS CAC or Geneva Convention (GC) card, in concert with the blue SOFA ID card, both of which need to show the same valid expiration date. No other credential, including any Letter of Accreditation (LOA) issued under the Synchronized Pre-deployment and Operational Tracker (SPOT), is valid.

4. In order to document at which post the contractor employee is stationed, he/she will present a copy of the DD 1172-2 signed by this office, with a date in Block 33 matching the expiration date on the CAC and blue SOFA ID card. The contractor employee should also be prepared to provide the SOFA IDs for all family members, if required (e.g., when applying for military postal services).

5. For further information, contact Mr. Armand Lepage at DSN 314-537-1571 or Mr. Russell Tillett at DSN 314-537-1577, or commercial 49-611143537-1571/1577 (Germany), or e-mail armand.c.lepage.civ@mail.mil or russell.e.tillett.civ@mail.mil.

6. Encl1 lists allowed ILS items. Encl 2 provides an illustration of a valid credential (CAC plus blue SOFA ID card) for Germany-based contractors.

Encls

ARMAND C. LEPAGE
Chief, DoD Contractor Personnel Office
Civilian Personnel Directorate

Enclosure 1

Individual Logistic Support (ILS) for Contractor Personnel with NATO SOFA Status

Individual Logistic Support (ILS) for Contractor Personnel with NATO SOFA Status (AE Regulation 600-700)

The following benefits, services, or facilities:

- Armed Forces Recreation Center facilities
- Military banking facilities
- Army and Air Force Exchange Service
- Military postal services
- Army Continuing Education System
- Mortuary services per AR 600-8-1

Note: Mortuary services are provided on a reimbursable basis

- Commissary
- Status of Forces Agreement identification
- Credit union (AE Form 600-77C)
- Customs exemption
- Pet and firearms registration and control
- Dependent schools

Note: DODDS services are authorized on a space-created, tuition-payable basis (DODEA Reg 1342.13) only when authorized by the contract.

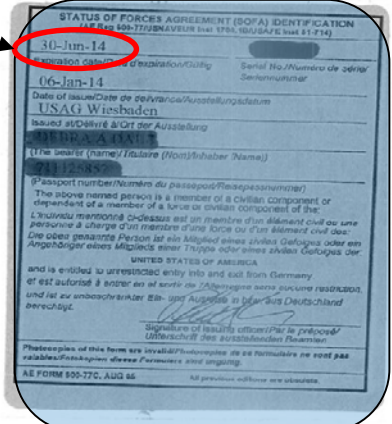
- Rationed items with ration card
- Housing referral services
- Tax-free petroleum, oils, and lubricants
- Legal assistance (AR 27-3)

NOTE: Legal assistance only when DOD is contractually obligated to provide such assistance. The legal assistance, when authorized, will be limited to ministerial services (for example, notaries), legal counseling (for example, discussion of legal correspondence and documents), legal document preparation (limited to powers of attorney and advanced medical directives), and help in retaining civilian lawyers.

- Transient billets
- Local Government transportation
- U.S. Forces privately owned vehicle license and
- Local morale, welfare, and recreation services registration
- Medical and dental services (AR 40-3)
- Value-added tax form (*Abwicklungsschein*)

Enclosure 2 Valid Credential for Contractors with NATO SOFA Status in Germany

Expiration dates must match



CAC
(with Privileges)

Blue SOFA ID

Valid Credential

Need to know location?
DD 1172-2 gives it...

NO other credential is valid for Germany-based contractors

APPLICATION FOR IDENTIFICATION CARD/DEPENDERS ENROLLMENT									
Please read Agency Disclosure Notice, Privacy Act Statement, and instructions prior to completing this form.									
SECTION I - SPONSOR/EMPLOYEE INFORMATION									
1. NAME (Last, First, Middle)	2. GENDER	3. SSN OR DDD ID NO.	4. STATUS	5. ORGANIZATION					
[REDACTED]	M	[REDACTED]	CONTR	USA					
6. PAY GRADE	7. GEN. CAT.	8. CITIZENSHIP	9. DATE OF BIRTH (YYYYMMDD)	10. PLACE OF BIRTH					
GSE-12	IV	US	1975Mar31	[REDACTED]					
11. CURRENT HOME ADDRESS	12. CITY	13. STATE	14. ZIP CODE	15. COUNTRY					
[REDACTED]	Wiesbaden	HE	65189	GM					
16. PRIMARY E-MAIL ADDRESS	17. TELEPHONE NUMBER (include Area Code)	18. CITY OF DUTY LOCATION	19. STATE OF DUTY LOCATION	20. COUNTRY OF DUTY LOCATION					
[REDACTED]	[REDACTED]	Kaiserslautern	RP	GM					
SECTION II - SPONSOR/EMPLOYEE DECLARATION AND REMARKS									
21. REMARKS (One legal document per dependent)									
Enterprise/Company: [REDACTED]									
Emergency Essential/Deployable: N/A									
Status: TE - Full									
Supplemental Contract Information: KX01									
Job Title: Operations Specialist									
DOCPER sequence number: 14873_44752									
Sponsor must accompany dependents to the ID card office to obtain dependent ID cards.									



Geneva Convention (GC) + blue SOFA ID is also valid